



**APPLICATION FOR A NEW PERMIT  
TO OPERATE A PUBLIC SERVICE VEHICLE**

**One (1) form is required per permit category. All fields must be completed IN BLOCK LETTERS.**

Incomplete applications will not be processed

INDIVIDUAL     REGISTERED BUSINESS NAME     INCORPORATED COMPANY     CHARITABLE ORGANIZATION

**PERSONAL INFORMATION**

NAME OF APPLICANT (INDIVIDUAL) \_\_\_\_\_

SURNAME

CHRISTIAN NAME

MIDDLE NAME

ADDRESS OF APPLICANT \_\_\_\_\_

NATIONALITY \_\_\_\_\_ NATIONAL REG. NO. \_\_\_\_\_

CURRENT OCCUPATION OF APPLICANT \_\_\_\_\_

NAME OF EMPLOYER \_\_\_\_\_

ADDRESS OF EMPLOYER \_\_\_\_\_

TELEPHONE NUMBERS \_\_\_\_\_ (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C)

EMAIL ADDRESS \_\_\_\_\_

**REGISTERED BUSINESS/COMPANY INFORMATION**

NAME OF BUSINESS \_\_\_\_\_

NAME OF PARENT COMPANY OR ASSOCIATED COMPANIES (if applicable) \_\_\_\_\_

(continue on blank sheet if required)

COMPANY NUMBER \_\_\_\_\_ DATE OF REGISTRATION/INCORPORATION \_\_\_\_\_

REGISTERED ADDRESS OF BUSINESS \_\_\_\_\_

NAME OF CONTACT \_\_\_\_\_

CONTACT TELEPHONE NUMBERS (W) \_\_\_\_\_ (EXT.) \_\_\_\_\_ (C) \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

**CHARITABLE ORGANIZATION**

NAME OF CHARITABLE ORGANIZATION (CHO) \_\_\_\_\_

REGISTERED ADDRESS OF CHO \_\_\_\_\_

NAME OF CONTACT \_\_\_\_\_ CONTACT NUMBER \_\_\_\_\_

REGISTRATION NUMBER OF CHARITY (if applicable) \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

LOCATION WHERE THE PSV WILL BE BASED \_\_\_\_\_

**Number of permits requested (Note one form is to be completed for each category of permit):**

HIRED VEHICLE	LIMOUSINE	MAXI TAXI	TAXI	ROUTE TAXI	MINI BUS	OMNI BUS	CHARITY BUS	TOUR COACH

I \_\_\_\_\_ acting on behalf of \_\_\_\_\_

hereby declare that the information given above is true and accurate in every respect to the best of my/our knowledge and belief.

The submission of any fraudulent documents will disqualify the application AND the applicant from any further consideration for a permit and the applicant will be subject to the full extent of the law.

Authorized Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Witnessed: \_\_\_\_\_ Date: \_\_\_\_\_

*If the form is not witnessed by a Justice of the Peace and the official stamp affixed, the applicant should sign the form in the presence of a representative of the Transport Authority at the offices of the Authority.*

### **TERMS AND CONDITIONS FOR A NEW PUBLIC SERVICE VEHICLE PERMIT**

1. All permits remain the property of the Transport Authority and may be suspended or revoked by the Transport Authority.
2. Permits are governed by the Transport Authority Act CAP. 295(A), the Road Traffic Act CAP. 295 and the Road Traffic Regulations 1984 CAP. 295(I) as amended.
3. **Permits must not be sold or leased.**
4. **Permits may not be transferred without the written approval of the Transport Authority.**
5. Permit Application Forms submitted by **individuals** must be supported by an original recent Police Certificate of Character and a Notarized passport-sized photograph for each applicant which must be presented with the application
6. Permit Application Forms submitted on behalf of a **business name, sole ownership or partnership** must be supported by the relevant original registration certificate and business application form.
7. Permit Application Forms submitted on behalf of an **incorporated company** must be supported by the relevant incorporation documents inclusive of Certificate of Incorporation, Notice of Directors, By-Laws and Notice of Articles.
8. Permit Application Forms submitted on behalf of an **Organization** must be supported by a list of the Trustees, Executive Members or Board Members and a copy of the Rules, Constitution or By-Laws of the Organization. In the case of a Charity, the Certificate of Registration under the Charities Act CAP. 243 must be presented.

### **FOR OFFICIAL USE ONLY**

#### **NO. OF PERMITS CURRENTLY ASSIGNED**

<b>HIRED VEHICLE</b>	<b>LIMOUSINE</b>	<b>MAXI TAXI</b>	<b>CHARITY BUS</b>	<b>MINI BUS</b>	<b>OMNI BUS</b>	<b>ROUTE TAXI</b>	<b>TAXI</b>	<b>TOUR COACH</b>

\_\_\_\_\_  
Recommended by Director

\_\_\_\_\_  
Approved by Chairman

\_\_\_\_\_  
Date Recommended

\_\_\_\_\_  
Date Approved

**TRANSPORT AUTHORITY**  
**REQUIREMENTS FOR**  
**OBTAINING A NEW PUBLIC SERVICE VEHICLE PERMIT**

**Tel: (246) 536-0300/536-0318/536-0311**

General

1. A completed Transport Authority original TA1 application form.
2. A recent notarized passport sized photograph of the applicant. *(Not required by companies)*
3. The applicant's National Registration Card. *(Not required by companies)*
4. A Certificate of Character from the Commissioner of Police dated no more than 6 months prior to the date of the application. *(Not required by companies)*

Registered Businesses

1. A certified copy of the Certificate of Registration, including the CAIPO<sup>1</sup> Business Application Form

Incorporated Companies

1. A certified copy of the company's Certificate of Incorporation and Notice of Articles
2. A certified copy of the company's List of Directors
3. A certified copy of the company's By-Laws

Charitable Organizations

1. Certificate of Registration
2. A certified copy of the list of Trustees, Executive or Board members *(applies to charitable companies)*
3. A copy of the Organization's Rules, Constitution or By-Laws *(applies to charitable companies)*

**Only correctly completed applications accompanied by the appropriate documentation will be processed.**

**The submission of any fraudulent documents will disqualify the application AND the applicant from further consideration for a permit and the applicant will be subject to the full extent of the law**

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<sup>1</sup> CAIPO – Corporate Affairs and Intellectual Property Office